

## Documents required for Firm Registration

- Partnership Deed
- Documents of firm
  - PAN Card of Firm
  - Address Proof of firm (rent agreement and one utility bill (electricity bill, water bill, property tax bill, gas receipt etc.) have to be submitted.
- Additional documents for registration (Partnership deed, ID and address proofs of the firm as well as the partners to the Registrar of Firms. With it, an affidavit is also required to be submitted certifying that all the details mentioned in deed and documents are correct.)
- GST Registration
- Current Bank Account
  - For opening a current bank account, a firm needs to submit the following documents:
    - Partnership deed
    - Partnership firm PAN card
    - Address Proof of the partnership firm
    - Identity proofs of all the partners
    - Partnership registration certificate (if partnership has been registered)
    - Any registration document issued by central or state government (normally GST certificate is submitted)
    - Copy of electricity bill, telephone bill or water bill (not more than 3 months old)
    - Authorisation letter on the letterhead of the firm authorising a partner as authorised signatory for the bank account.